

**Charter Township of Comstock  
Parks & Recreation Commission**  
Meeting Minutes of December 19, 2016  
7:00 P.M.

Commissioners Present: Linda Law, John Weir, Teresa Young, and Judy Joling

Commissioner Absent: Sharon Spears

Staff Present: Vanessa Street, Parks Director

2 Citizens in attendance

Meeting was originally scheduled for December 12, 2016, but was postponed due to inclement weather.

Call to Order by Chairperson, Linda Law

Chairperson introduced Comstock Township Board Trustee Bob Pratt; welcomed newly elected Park Commissioner Teresa Young.

Park Director Vanessa Street introduced Rachel Hopkins who will be assuming the position of Park Program Coordinator.

**1. Review of the Minutes from November 14, 2016:**

Motion by Weir/ support from Joling to accept the Minutes as presented.

Motion to approve Minutes: 4 Yes / 0 No

**2. Bills Payable:**

Motion by Joling/ support from Weir to approve the Bills Payable as presented.

Motion to approve Bills Payable: 4 Yes / 0 No

**3. Correspondence:** Letter from DNR notifying the Park Director of the grant award for upgrades at Merrill Park.

**4. Citizen's Comments:** None

**5. Request for Agenda Adjustments:** None

**6. Reports:**

a. Parks Director: Provided to Commissioners in Board packets

b. Treasurer: Report provided in packets

c. Commission Chair:

- Chairperson Law noted two recent articles about Comstock Township that have appeared in the Kalamazoo Gazette. One about accolades the township received in regard to Economic Development and the other about expansion at Midlink being planned by Sigma Machine.
- Chairperson also discussed pursuing possible grant options that would allow us to purchase and install a fishing dock at RMP.

**7. Business:**

a. 2017 Fees: Motion by Joling/ support from Weir not to increase park fees for 2017.

4 Yes / 0 No

- b. Commissioner Office Election for 2017 : Motion by Weir/ support from Joling to elect the following officers: Linda Law – Chair  
Judith Joling - Vice Chair  
John Weir – Treasurer  
Teresa Young – Secretary

4 Yes / 0 No

- c. 2016 Budget Line Item Adjustments: Motion by Weir/ support from Joling to accept line item adjustments outlined by Park Director. 4 Yes / 0 No

Motion to adjourn at 7:45 P.M. Next meeting will take place on Monday, January 9, 2017 at 7 P.M.

Respectfully submitted, Judith Joling, Secretary