

**Charter Township of Comstock
Parks & Recreation Commission**
Meeting Minutes of January 14, 2019
7:00 P.M.

Commissioners Present: Judy Joling, Linda Law, Sharon Spears, John Weir, Teresa Young
Staff Present: Vanessa Street, Parks Director
No citizens in attendance.

Call to Order by Chairperson, Linda, Law

1. Review of the Minutes from December 10, 2018:

Motion by Weir/support from Joling to accept Minutes as presented with typo correction (7.a).
Motion to approve Minutes: 5 Yes/ 0 No

2. Bills Payable:

Motion by Weir/support from Joling to approve Bills payable as presented.
Motion to approve Bills Payable: 5 Yes/0 No

3. Correspondence: None

4. Citizen's Comments: None

5. Request for Agenda Adjustments: None

6. Reports:

a. Parks Director: Report provided to Commissioners in Board packets.

- Parks Director Street reported that the Celery Park playground equipment has been received and is ready for installation. The basketball court is also planned to be resurfaced at that time.
- It is planned to add sand to Robert Morris Park soon (for stabilization/sidewalk support) and to resurface the parking lot.
- Commissioners note that they are very pleased with the P&Rec staff's initiative, maintenance, and area improvements conducted over the winter season. Thank You Staff!

b. Treasurer: Report provided in packets.

c. Commission Chair: Parks Director Street plans to routinely attend Comstock township meetings and share P&Rec related information.

7. Business:

a. Merrill Park Grant Update

Parks Director Street reported that the bid process will include dividing work into two parts concerning 1) site work (e.g. smaller components of playgrounds, 1 mid-sized pavilion) and 2) restroom work (inside vs. outside structure). It is anticipated that costs will be lower with this approach. It is hoped bids will be received around the end of February 2019.

b. Robert Morris Park Fishing Pier Update

Parks Director Street reported that the DEQ has sent notification for a 20-day comment period for the permit application.

Commissioner Young noted that an important pier attribute/descriptor is "universal accessibility" and that it be stated that it is planned to be enclosed by a fence/rail system along the entire boardwalk, fishing dock and platform, with its design meeting safety standards.

c. Wenke Softball Complex Fencing Discussion

Parks Director Street inquired about the existing 3-inch diameter fence support poles. In order to extend the fencing another 12 feet in height (to bring the total height to 24 feet), 4-inch diameter poles are required.

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d. Other

Commissioners Law and Weir requested confirmatory Board action for 2019 CIP P&Rec projects in order to acquire prices and quotes soon; specifically, for Robert Morris Park resurfacing and Celery Street Park basketball court resurfacing projects.

Motion by Weir /support from Spears to instruct Parks Director Street to complete CIP projects for 2019, as presented.

Motion to approve instruction: 5 Yes/0 No

8. Announcements: None

The meeting was adjourned at 7:50 P.M.

The Next meeting will take place on February 11, 2019 at 7:00 P.M.

Respectfully submitted, Teresa Young, Secretary