

**Charter Township of Comstock
Parks & Recreation Commission**
Meeting Minutes of January 9, 2017
7:00 P.M.

Commissioners Present: Linda Law, Judy Joling, Teresa Young, John Weir, Sharon Spears
Staff Present: Vanessa Street, Parks Director and Rachel Hopkins, Parks Program Coordinator
2 Citizens in attendance

Call to Order by Chairperson, Linda Law

1. Review of the Minutes from December 19, 2016:

Motion by Weir/ support from Joling to accept the Minutes as presented.

Motion to approve Minutes: 5 Yes/ 0 No

2. Bills Payable:

Motion by Spears/ support from Weir to approve the Bills Payable as presented.

Motion to approve Bills Payable: 5 Yes/0 No

3. Correspondence: None

4. Citizen's Comments: None

5. Request for Agenda Adjustments: None

6. Reports:

- a. Parks Director: Provided to Commissioners in Board packets
 - Parks Director Street noted pavilion rental information is now included in the Comstock Communicator, which may lead to an increase in pavilion reservations.
- b. Treasurer: Report provided in packets
- c. Commission Chair:
 - Chairperson Law noted that the Township meetings were changed to the first and third Mondays at 7:00 P.M., with work-study meetings held from 5:30 P.M. to 6:30 P.M. We are encouraged to attend.

7. Business:

- a. Robert Morris Park Fishing Pier Grant:
 - A public input meeting is planned for February 13, 2017 at 7:00 P.M. (notifications placed in the Kalamazoo Gazette and Township website). The DNR grant proposal is due in April 2017. Parks Director Street will prepare a project description.

Motion by Spears/ support from Young to approve holding a public input meeting.

Motion to approve holding a public input meeting: 5 Yes/ 0 No

- b. Merrill Park Grant Update:
 - Final steps to securing the DNR Grant are proceeding through the state government process. Park Director Street contacted the office of State Senator Margaret O'Brien and her office has agreed to monitor the process and keep her apprised. Finalization of the grant should occur in a few months.
 - Commissioner Law noted that additional funds may be sought for any future phase riverfront park improvements beyond the current project plan.

8. Announcements: None

Meeting adjourned at 8:00 P.M. Next meeting will take place on Monday, February 13 at 7:00 P.M.
Respectfully submitted, Teresa Young, Secretary