

**Charter Township of Comstock
Parks & Recreation Commission**
Meeting Minutes of May 13, 2019
7:00 P.M.

Commissioners Present: Judy Joling, Linda Law, John Weir, Teresa Young
Staff Present: Vanessa Street, Parks Director and Rachel Hopkins, Parks Coordinator
Citizens in attendance: 2

Call to Order by Chairperson, Linda Law

1. Review of the Minutes from April 8, 2019:

Motion by Weir/support from Joling to accept Minutes as presented.
Motion to approve Minutes: 4 Yes/0 No

2. Bills Payable:

Motion by Joling/support from Young to approve Bills Payable as presented.
Motion to approve Bills Payable: 4 Yes/0 No

3. Correspondence: None

4. Citizen's Comments: None

5. Request for Agenda Adjustments: None

6. Reports:

a. Parks Director: Report provided to Commissioners in Board packets.

- Per Commissioner Weir's request, Parks Director Street provided an update on the Robert Morris Park parking lot repaving budget. It is expected that work will be done in September. The township budget has funds earmarked for the project, but funds are not in the P&Rec budget yet.
- Per Commissioner Joling's request, Parks Director Street reported that 15 staff have been hired this season, 2 of whom are returning staff. Returning staff earn a slightly higher rate.
- Commissioner Joling suggested that the big cracks in walkways at Fleetwood Park be filled, if possible.
- Commissioner Weir suggested that weeds in the sandy areas of Robert Morris Park be removed.
- Commissioner Young commended Parks Director Street for identifying and utilizing natural, environmentally-friendly weed killer solution to control weeds in the parks.

b. Treasurer: Report provided to Commissioners in Board packets.

c. Commission Chair: Refer to section 7 below.

7. Business:

a. Commissioner Applications

Commissioners reviewed and discussed applications received, and were thankful for the applicants' desire to serve their community in P&Rec.

Motion by Joling/support from Weir to forward the application of Marc Rizzolo to the Comstock Township Board to consider his appointment to fill the current vacancy on the P&Rec Board.

Motion to approve forwarding application for consideration by the township, as presented:
4 Yes/0 No

b. Merrill Park Bathroom Bids

Bids were received to either revamp the old bathroom or build a new bathroom. Commissioners felt there were many advantages to having the new bathroom, including a better location in the park (better accessibility) and better security. Commissioner Law reminded commissioners that the Merrill Park project is funded by a DNR grant (\$300K) and the township (at least \$100K, a 25% match).

Motion by Weir/support from Joling to accept the bid for a new bathroom (\$139,900).
Motion to approve bid, as presented: 4 Yes/0 No

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c. Celery Street Playground Removal Bids

Motion by Weir/support from Joling to accept the lowest bid received (Landscape Plus for \$2400).
Motion to accept bid, as presented: 4 Yes/0 No

d. Celery Street Playground Border Bids

Motion by Weir/support from Joling to accept the lowest bid/purchase 74 border segments (Direct Rubber Mulch for \$2244).
Motion to approve purchase, as presented: 4 Yes/0 No

8. Announcements: None

The meeting was adjourned at 7:57 P.M.

The Next meeting will take place on June 10 at 7:00 P.M. at Robert Morris Park.

Respectfully submitted, Teresa Young, Secretary