

**Charter Township of Comstock  
Parks & Recreation Commission**  
Meeting Minutes of November 13, 2017  
7:00 P.M.

Commissioners Present: Judy Joling, Linda Law, Sharon Spears, John Weir, Teresa Young  
Staff Present: Vanessa Street, Parks Director, and Rachel Hopkins, Parks Coordinator  
# Citizens in attendance: 2

Call to Order by Chairperson, Linda Law

**1. Review of the Minutes from October 9, 2017:**

Motion by Spears/support from Joling to accept Minutes as presented.

Motion to approve Minutes: 5 Yes/0 No

**2. Bills Payable:**

Motion by Weir/support from Spears to approve Bills payable as presented.

Motion to approve Bill Payable: 5 Yes/0 No

**3. Correspondence:** None

**4. Citizen's Comments:**

- Sandy Sprague, 1136 N. 28<sup>th</sup> Street, notified the Commission that the Comstock Community Center is collecting donations for "Holiday Baskets" (groceries) for local residents in need. Donations will be collected on Tuesdays in November from 8:30AM-1:30PM.
- Pat Haring, 555 Moline Street, requested an update on the proliferation of lily pads in Cooper/Peer Park lakes. Commissioner Law will revisit information regarding options.

**5. Request for Agenda Adjustments:** None

**6. Reports:**

**a. Parks Director:** Provided to Commissioners in Board packets

**b. Treasurer:** Report provided in packets.

- Commission Treasurer Weir requested that the Parks Administration time required for softball and baseball administration be estimated, as this time is not explicitly tracked in the budget. Commissioner Law added that the time required for other parks activities (e.g. special events) should also be estimated.

**c. Commission Chair:**

Commissioner Law shared the following:

- The DEQ conducted a site visit at Robert Morris Park to determine suitability of a site (west of the swimming area) for a fishing platform. Commissioner Law and Parks Director Street were in attendance. The DEQ noted that a permanent platform/dock would require skirting (for sediment control). No problems were noted, and so the application process can proceed. The DEQ will send information to Campbell Lake landowners and allow input. Commissioner Law noted that lake depth measurement at the site was needed (it is planned to have the platform located back from the lake's muck line shelf edge enough to still allow casting into deeper water).
- Commissioner Law noted that there is no further information on Midlink's Green Meadow Park proposals.
- Commissioner Law and Parks Director Street and Parks Coordinator Hopkins met with Comstock Township engineers (Prien and Newhoff) who will start on the estimate phase of the Merrill Park improvements project.

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- The Comstock Township public hearing on its proposed 2018 budget will be held November 20<sup>th</sup>. The budget vote will be held on December 4<sup>th</sup>. The Parks & Recreation Commission members are encouraged to attend.
- At the last Comstock Township meeting, police reported that the township (with 4 officers) is the 2<sup>nd</sup> busiest in the county with respect to police calls.
- Comstock Township has not yet made a decision regarding allowing medical marijuana.
- Comstock Township working meetings on the first Monday of each month will now be taped.

**7. Business:**

**a. Security Cameras**

Director Vanessa Street received two quotes (so far) for security camera/systems for Wenke Ball Parks, Robert Morris Park and Merrill Park. After lengthy discussion by the Commissioners, it was decided to consult with additional experts in the field (including police) for more information to better evaluate the security systems to assure that our specific site needs are met. Note that other townships' parks have different types of systems/security. Commissioners are requested to provide any pertinent information they may have as soon as possible to Parks Director Street.

**b. Other**

A big Thank You! is extended to Parks Director Vanessa Street and Parks Coordinator Rachel Hopkins, Commissioners Linda Law and Sharon Spears, and volunteers who hosted, planned and participated in the very successful Celery Street Park Day!

**8. Announcements: None**

The meeting was adjourned at 8:35 P.M. The next meeting will take place on Monday, December 11 at 7:00 P.M.

Respectfully submitted, Teresa Young, Secretary