

**Charter Township of Comstock  
Parks & Recreation Commission**  
Meeting Minutes of November 13, 2018  
7:00 P.M.

Commissioners Present: Judy Joling, Linda Law, Sharon Spears, John Weir, Teresa Young  
Staff Present: Vanessa Street, Parks Director, and Rachel Hopkins, Parks Coordinator  
No citizens in attendance.

Call to Order by Chairperson, Linda Law

**1. Review of the Minutes from October 8, 2018**

Motion by Weir/support from Spears to accept Minutes as presented.

Motion to approve Minutes: 5 Yes/ 0 No

**2. Bills Payable:**

Motion by Weir/support from Spears to approve Bills payable as presented.

Motion to approve Bills Payable: 5 Yes/0 No

**3. Correspondence:** None

**4. Citizen's Comments:** None.

**5. Request for Agenda Adjustments:** None.

**6. Reports:**

**a. Parks Director:** Report provided to Commissioners in Board packets.

Parks Director Street shared that new benches have just been securely installed at many parks.

**b. Treasurer:** Report provided to Commissioners in Board packets.

**c. Commission Chair:** Commissioner Law reported that the budget process for 2019 is going forward. A public hearing on the budget is scheduled for November 19, 2018 and a vote is scheduled for December 3, 2018.

**7. Business:**

**a. 2019 Meeting Dates**

Motion by Weir/support from Spears to accept the 2019 meeting dates as: Jan. 14, Feb. 11, March 11, April 8, May 13, June 10, July 8, August 12, Sept. 9, Oct. 14, Nov. 12 and Dec. 9.

Motion to approve 2019 meeting dates as presented above: 5 Yes/0 No

**b. Wenke Softball Complex Updates**

Commissioner Law and Parks Coordinator Hopkins shared photos of the netting material at Baily Park, Battle Creek, for consideration for Wenke Softball Complex improvement. Commissioner Weir requested that the cost and installation cost of the netting be pursued. It was noted that our insurance company agrees netting is nice but not necessary. Parks Director Street suggested looking at other 'whole park improvement' projects such as installing parking lot lighting.

**c. Robert Morris Park Fishing Pier Updates**

Parks Director Street requested clarification/verification on the pier length discussion decision from the last meeting on October 8, 2018. The re-drawing process will continue at location "B", with the outer edge approximately 15 ft. back from the muck line.

**d. Cooper Pond Updates**

Parks Director Street shared that Matt Diana from the DNR plans to attend a future meeting to discuss lilly pad control options.

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**e. Project Updates**

Parks Director Street reported that the bench project came in significantly under budget and so the pavilion roofs at Robert Morris Park and the Celery Street playground equipment project (\$24,000, including shipping and woodchip cover) can come out of the 2018 budget. A \$15,000 grant was awarded which covers ½ of the structural cost of the playground equipment. The rest of the cost comes from the P&Rec budget with savings from volunteer labor. The pavilion roof material has been delivered and will soon be installed.

A special ThankYou! is extended to Rachel Hopkins and Vanessa Street for saving the township/P&Rec \$15K!

**8. Announcements:** None

The meeting was adjourned at 8:00 P.M.

The Next meeting will take place on Monday, December 10 at 7:00 P.M.

Respectfully submitted, Teresa Young, Secretary