

**Charter Township of Comstock
Parks & Recreation Commission**
Meeting Minutes of October 9, 2017
7:00 P.M.

Commissioners Present: Judy Joling, Sharon Spears, John Weir, Teresa Young
Commissioner Absent: Linda Law
Staff Present: Parks Director Vanessa Street and Parks Coordinator Rachel Hopkins
Citizens in attendance: 2

Call to Order by Vice Chairperson, Judy Joling

1. Review of the Minutes from September 11, 2017:

Motion by Weir/support from Spears to approve Minutes as presented.

Motion to approve Minutes: 4 Yes/0 No

2. Bills Payable:

Motion by Weir/support from Spears to approve Bills payable as presented.

Motion to approve Bill Payable: 4 Yes/0 No

3. Correspondence: None

4. Citizen's Comments: Sandy Sprague (1136 N. 28th Street) notified the Commission that on November 4, 2017, a "chilli-cook-off" is planned by the Oshtemo Township fire station to, in part, raise funds for a memorial statue in memory of Comstock Township Fire Chief Ed Switalski at Merrill Park.

5. Request for Agenda Adjustments: None

6. Reports:

- a. **Parks Director:** Provided to Commissioners in Board packets
- b. **Treasurer:** Report provided in packets
- c. **Commission Chair:** No Report

7. Business:

a. Green Meadow Presentation

Rob Britigan from Midlink informed the Commission that the parkland exchange proposal presented at the July 2017 may no longer be available. He will notify Parks Director Vanessa Street of the final status of the parcel's potential sale from a different offer in the next week or so. If the possibility of purchase by Midlink still exists, he suggested that any shortfall in ball park grounds exchange/replacement costs could be covered perhaps by fundraising efforts by Midlink.

Mr. Britigan also presented to the Commission an alternative proposal for consideration, where the southern half of the Green Meadow Park property (approximately 8 acres) would be purchased, with a future option (yet undefined) related to the remaining northern portion of the parcel. He also noted that there are no longer deed restrictions on the entire property.

Mr. Britigan requested that the Commission convene a special meeting this month to act on either proposal.

The Commission tabled any action pending receipt of the status update information and further discussion.

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b. Budget Line Items Adjustment

Parks Director Vanessa street presented three budget line item adjustment proposals.

Motion by Weir/support from Spears to approve line item adjustments as presented.
4 Yes/0 No

c. 2018 Meeting Dates

Parks Director Vanessa Street presented a list of proposed Parks Board of Commissioners Meeting Dates for 2018. After discussion, the Commission members present preferred that the Usual "second Monday of the month" meeting schedule continue to apply for 2018, even though the January and March the meetings will need to be held at a different room location.

Motion by Young/support from Spears to approve the 2018 Meeting dates as amended.
4 Yes/0 No

d. 2017 Purchases

- 1. Fleetwood Playground Replacement Part**
- 2. Wenke Softball Complex Restroom Partitions**

Parks Director Vanessa Street described the need and cost to replace a play structure footing platform at Fleetwood Park and restroom partitions at the Wenke Softball Complex .

Motion by Weir/support from Spears to approve the purchase of the play structure footing part at Fleetwood Park.
4 Yes/0 No

Motion by Weir/support from Young to approve purchase/installation of restroom partitions at Wenke Softball Complex.
4 Yes/0 No

e. Celery Street Park Day

Parks Director Vanessa Street described activities planned for Celery Street Park Day on Saturday, October 21 from 12-4 P.M. (see Director's Report in packet). Commissioners are encouraged to volunteer to help with activites, and can email Vanessa for sign-up times.

8. Announcements: None

Motion by Spears/support by Young to adjourn the meeting.
4 Yes/ 0 No.

The meeting was adjourned at 8:08 P.M.

The next meeting will take place on Monday, November 13 at 7 P.M.

Respectfully submitted, Teresa Young, Secretary